



YUKON WORKERS'  
COMPENSATION  
HEALTH AND  
SAFETY BOARD

SUBJECT: HONORARIA FOR THE APPEAL  
TRIBUNAL AND MEMBERS OF THE WORKERS'  
COMPENSATION HEALTH AND SAFETY  
BOARD

POLICY NO.: BD-06

BOARD APPROVAL: 

APPROVAL DATE: July 25, 2000

BOARD ORDER NO.:

EFFECTIVE DATE: July 25, 2000

**REVOKED**

**SEP 08 2004**



## POLICY STATEMENT

SECTION 18.1, 18.2, 18.3, 18.4, 92, 92.1(b), 93(a), 96 and 98  
REFERENCE: *Workers' Compensation Act*, as amended S.Y 1999, c.23 (Bill 83)

POLICY: **HONORARIA FOR THE APPEAL TRIBUNAL AND MEMBERS OF  
THE WORKERS' COMPENSATION HEALTH & SAFETY BOARD**

### GENERAL INFORMATION

In service to the public, the Appeal Tribunal (the "Tribunal") and the members of the Yukon Workers' Compensation Health and Safety Board (the "Board") dedicate their time to Tribunal and Board business. This includes Tribunal meetings, Board meetings, Board financial and policy meetings, Board public meetings, appeal hearings, preparation time, travel, and other obligations of the Board and Tribunal.

### PURPOSE

The members of the Workers' Compensation Health & Safety Board (the "Board") and the Appeal Tribunal wish to set an example of financial integrity. This policy is adapted from the Government of Yukon General Administration Manual – Corporate Policies General. There are deviations from that manual in so far as practicable for the proper functioning of the Board or Appeal Tribunal and to ensure consistency with Board directives.

<b>Board Approval</b>	
	<b>July 25, 2000</b>
Signature	Date

**POLICY**

**A. DEFINITIONS**

(a) CHAIR

Chair means the Chair of the Tribunal or the Chair of the Board, or in their absence, the Alternate Chair of the Tribunal or Board.

(b) DAY

Day means eight hours.

(c) HEARINGS

Hearings include pre-hearings, hearings, post-hearing sessions and the drafting of decisions.

(d) MEETINGS

Approved meetings mean Board or Tribunal meetings or hearings as scheduled by the Chair, Board or Tribunal training, Board public meetings, AWCBC Congress and College and travelling time.

(e) PREPARATION TIME

Preparation time means time spent preparing for meetings and appeals.

(f) TRAVELLING TIME

Travelling time means direct travel to and from Whitehorse to the AWCBC Congress and College or other meetings outside of the Whitehorse area, as well as travel to Whitehorse for meetings and hearings where members of the Tribunal or Board live in the Yukon community, other than Whitehorse and the surrounding areas.

**B. HONORARIA**

- (a) Subject to (e) honoraria shall only be paid to Board or Tribunal members for preparation and attendance at meetings.

<b>Board Approval</b>	
	<b>July 25, 2000</b>
Signature	Date

**HONORARIA FOR APPEAL TRIBUNAL AND MEMBERS OF THE WORKERS' COMPENSATION  
HEALTH AND SAFETY BOARD**

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- (b) Honoraria will be paid at the following rates:
  - (i) Board members, \$200 per day.
  - (ii) Chair, \$300 per day.
  - (iii) Alternate Chair, \$300 per day when acting for the Chair.
- (c) For every meeting, honoraria will be paid at a day rate or one half the day rate for meetings of less than four hours.
- (d) Preparation time will be paid as follows:
  - (i) One half day preparing for a half day meeting.
  - (ii) One day preparing for a meeting of one day.
- (e) The Chair of the Tribunal or the Board are authorized to spend additional time in preparing and attending to Tribunal or Board business. They are under an obligation to account for this additional time, in accordance with the budget allocation and by approval of the Tribunal for the Chair of the Tribunal's time and by approval of the Board for the Chair of the Board's time.

**C. EXPENSES**

- (a) Payment of travelling expenses shall be made in accordance with the Board Travel Policy and Staff Travel Directive.
- (b) A Board member or Tribunal member on travel status who is required to make additional arrangements for care of dependents who permanently reside with the Board member or Tribunal member shall be eligible to be reimbursed actual and reasonable expenses to a daily maximum of \$35 for each dependent. Reimbursement shall not be made where payment is made to a member of the immediate family who permanently resides with the Board member or Tribunal member.
- (c) For the purposes of this section, dependents shall mean children under the age of 16 or over the age of 16 years if that child is dependent on the Board member by reason of mental or physical infirmity.

<b>Board Approval</b>	
	July 25, 2000
Signature	Date

**REFERENCES**

Yukon Workers' Compensation Health and Safety Board:

Board Travel Policy Statement  
Staff Travel Directive

Government of Yukon:

Boards and Committees Policy Statement

**HISTORY**

1. Policy, Honoraria for Appeal Tribunal and Members of the Worker's Compensation Health and Safety Board, effective July 25, 2000.

<b>Board Approval</b>	
	<b>July 25, 2000</b>
Signature	Date